

REPUBLICAN PARTY OF OZAUKEE COUNTY CONSTITUTION

Approved by the Ozaukee County Executive Committee, January 14, 2021
Approved by the Republican Party of Ozaukee County Caucus, February 9, 2021

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ARTICLE I - NAME

The name of this organization shall be the "**Republican Party of Ozaukee County.**"

ARTICLE II - PURPOSE

The purpose of this organization shall be to correlate and unify, under one central organization, the activities of the Republican Party of Ozaukee County and to advance in every honorable way the fundamental Republican principles and policies-of (1) Upholding the State and Federal Constitutions, (2) Capitalism, (3) Preserving human Life, (4) Limiting Government and lowering taxes, (5) Expanding free enterprise, (6) Promoting Individual Responsibility and;

As a voluntary organization, cooperate and assist in all local, county, state and national elections, to the end that our republican form of government as created under the Constitution of the United States and the State of Wisconsin be preserved for all the people and;

As a constituent, self-governing, part of the Republican Party of Wisconsin, this organization shall direct, manage, supervise and control the business, property and funds of the Republican Party of Ozaukee County so as to:

- A. Develop and maintain an aggressive and serviceable county Republican organization.
- B. Maintain control of the Republican of Party of Ozaukee County in the hands of grassroots Republicans.

ARTICLE III - MEMBERSHIP

Section 1 - Eligibility

Membership in this organization shall be open to all residents and non-residents of Ozaukee County who believe in the objectives, purposes and principles of the Republican Party as defined in ARTICLE II. A member will qualify as a Member in Good Standing as either an (A) ACTIVE MEMBER or (B) ASSOCIATE MEMBER, after meeting the qualifications defined in Subsection C as follows:

- A. An ACTIVE MEMBER must be a qualified voter in the State of Wisconsin and a resident of Ozaukee County.

- B. An ASSOCIATE MEMBER will apply to either a non-qualified voter in the State of Wisconsin or a non-resident of Ozaukee County.
- C. A Member in Good Standing requirements:
 - 1. Pay required dues
 - 2. No one may become a Member in Good Standing;
 - a. If they hold a membership in another political party or committee registered with the Federal Elections Commission and/or the State of Wisconsin election authority.
 - b. If they advocate for or belong to any other organization that promotes principles or policies contrary to ARTICLE II.
 - 3. Must at all times comply with all State of Wisconsin State Election Statutes and Regulations in their conduct of Republican Party of Ozaukee Committee activities and/or duties.

Section 2 - Membership Year

The membership year shall be a calendar year from January 1st through December 31st.

ARTICLE IV - OFFICERS

Section 1 - Officers

The officers of this organization shall consist of:

- A. A Chair
- B. A First Vice Chair
- C. A Second Vice Chair
- D. A Third Vice Chair
- E. A Secretary and
- F. A Treasurer, and such other officers as shall be provided for in the By-Laws as approved by the County Executive Committee.

Section 2 - Terms of Office

The term of office for the officers shall be two (2) years and until their successors are elected and qualified (Reference: RPW Constitution Article IX)

Section 3 - Duties of Officers

- A. The Chair shall preside at all meetings or caucuses of the Party and of the Executive Committee and shall have general supervision of the work of the organization.
- B. In addition, the Chair, with the approval of the Executive Committee:
 - 1. May appoint persons to fill any vacancies among the officers enumerated in Article IV, Section 1 of this Constitution, subject

- to confirmation by the Executive Committee
2. May appoint other persons to serve as members of the Executive Committee, subject to confirmation by the Executive Committee.
 3. May create or adjourn special committees, subject to confirmation by the Executive Committee.
 4. May appoint full or part time employees who may be paid such compensation as determined by the Executive Committee.
 5. Upon taking office, shall establish dual control, with other officers, of all appropriate items and activities such as keys, financial records, bank account authority, post office box access, web site control and internet access to all social media accounts.
 6. Shall perform any additional duties and responsibilities in the current Policies and Procedures Manual.
- C. The Vice-Chairs, in their numerical order, in the absence of the Chair, shall perform the duties of the Chairman.
- D. The 1st Vice-Chair shall also be in charge of campaign coordination as defined in ARTICLE VI, Section 1 and in the current Policies and Procedures Manual.
- E. The 2nd Vice Chair shall also be in charge of membership and outreach as defined in ARTICLE VI, Section 2 and in the current Policies and Procedures Manual.
- F. The 3rd Vice Chair shall also be in charge of events as defined in ARTICLE VI, Section 3 and the current Policies and Procedures Manual.
- G. The Secretary shall keep and read minutes of all meetings or caucuses and shall be the custodian of all records of the Party as further defined in in the current Policies and Procedures Manual.
- H. The Treasurer shall receive and be custodian of all funds of the Party.
1. Keep an account of all monies received and disbursed and shall report monthly to all members of the Executive Committee.
 2. Such reporting shall include schedules of income and such other financial content and exhibits as defined in the current Policies and Procedures Manual.

ARTICLE V - EXECUTIVE COMMITTEE

Section 1 - Composition

The Executive Committee shall be comprised of Contributing Members defined in Section 3 and Section 4 of this ARTICLE as follows:

- A. The elected officers as set forth in Article IV, Section 1 of this Constitution and;
- B. The following additional members with the duties and responsibilities as defined in the current Policies and Procedures Manual.
 - 1. The Area Representatives - five (5) members elected by majority vote of the members listed in ARTICLE V, Section 1, Subsections A and B parts 2,3,4,5,6,7,8,9 and 10 to represent geographical areas of the County;
 - 2. A duly elected Republican State Representative of Ozaukee County.
 - 3. The last preceding County Chair for the first 2-year term following the election of a new County Chair;
 - 4. The Development Chair;
 - 5. Members At Large – five (5) to be elected by majority vote of the general membership; at the off-election year County Caucus;
 - 6. One Republican member of the elected Constitutional County Courthouse officials;
 - 7. One Republican member of the County Board of Supervisors;
 - 8. Communications Committee Chair.
 - 9. Such other persons nominated by the Chair and approved by the Executive Committee.
 - 10. The Republican National Committee man or woman should he or she be a member of the Republican Party of Ozaukee County.

Section 2 – Terms of Office

- A. The term of office for the Area Representatives shall be two (2) years and until their successors are elected and qualified.
- B. Other persons nominated by the Chair and confirmed by the Executive Committee shall serve as long as the Chair who nominated them holds office

Section 3 - Duties of the Executive Committee and Committee Members

- A. Meet the requirements of a Contributing Member defined as follows:
 - 1. - Be a member in Good Standing;
 - 2. - Attend regular meetings of the County Executive Committee unless excused by the Chair following a written or verbal request prior to each meeting and;
 - 3. - Competently perform the duties and responsibilities of the position to which the member was elected or appointed.
 - 4. - Support ARTICLE II – PURPOSE of this document.
 - 5. - Conduct shall reflect favorably upon the Republican Party of Ozaukee County and its membership.
- B. Make recommendations as to policies of the Republican Party of Ozaukee County.
- C. Fill vacancies in the Executive Committee that occur between elections.
- D. Oversee the delegate selection process to assure that a full slate of delegates and alternates may attend District Caucuses and State Conventions.
- E. Approve the annual budget.
- F. Advise the Chair and perform other duties as defined in the current Policies and Procedures Manual.

Section 4 - Conduct of the Executive Committee and Committee Members

- A. A member of the Executive Committee found to not reasonably meet the requirements of a Contributing Member, as determined by an investigation and a majority vote by the Executive Committee, may be subject to removal action following written notice to the member at east 30 days prior to action by the Executive Committee.

- B. Following proper notification, removal of an Executive Committee member failing to meet the requirements of a Contributing Member may proceed with the recommendation of the Chair and a 2/3 confirming vote of all members of the Executive Committee provided:
 - 1. The Executive Committee member fails to respond to notification or:
 - 2. The Executive Committee member does not to agree to meet the requirements of a Contributing Member or:
 - 3. The Executive Committee member agrees to meet the requirements of a Contributing Member, but then fails to meet those requirements within a reasonable period of time following notification.

Section 5 - Compensation

- A. All officers and members of the Executive Committee shall serve without compensation but may be reimbursed for such expenses as the Executive Committee may approve.
- B. The County Chair may, with the approval of the Executive Committee, appoint such full or part-time employees who may be paid such compensation as the Executive Committee may determine.

Section 6 - Meetings

- A. The Executive Committee shall hold monthly meetings at such time and place as determined by the Executive Committee.
- B. Special meetings may be called by five (5) members of the Executive Committee. Notice shall be given thereof by the Secretary to all Executive Committee members.

Section 7 - Quorum

A quorum for a meeting of the Executive Committee shall be no less than eight (8) members of the Executive Committee.

Section 8 - Voting

All members of the Executive Committee as defined in Article V, Section 1 of this Constitution shall cast one vote each in votes before the Executive Committee, with the following exceptions:

- A. The Chair of shall vote only to break a tie;

- B. Members serving on the Executive Committee in more than one capacity, e.g., Secretary and Treasurer, shall cast only one vote; and
- C. Area Representatives are prohibited from voting on the appointment of new Area Representatives.

ARTICLE VI – COMMITTEES

Section 1 - Campaign Coordination Committee

The 1st Vice Chair shall serve as the chair of the Campaign Coordination Committee. The Chair, with the approval of the Executive Committee, shall appoint not less than two additional members. The duties of the Campaign Coordination Committee shall be to develop and execute programs that promote the election of candidates and to perform such other duties as provided for in the current Policies and Procedures Manual.

Section 2 – Membership Committee

The 2nd Vice Chair shall serve as the chair of the Membership Committee. The Chair, with the approval of the Executive Committee, shall appoint not less than two additional members. The duties of the Membership Committee shall be to develop and execute programs that promote active membership and participation in political affairs as provided for in the current Policies and Procedures Manual.

Section 3 – Events Committee

The 3rd Vice Chair shall serve as the chair of the Events Committee. The Chair, with the approval of the Executive Committee, shall appoint not less than two additional members. The duties of the Events Committee shall be to develop and execute programs that promote active membership and participation in political affairs as provided for in the current Policies and Procedures Manual.

Section 4 - Communications Committee

The Chair, with the approval of the Executive Committee, shall appoint a Communications Committee Chair (and not less than two additional members). The duties of the Communications Committee shall be to publicize events and programs sponsored by the Republican Party of

Ozaukee County or affiliated groups, and to perform such additional duties as the Chair and the Executive Committee may direct and as provided for in the current Policies and Procedures Manual.

Section 5 - Development Committee

The Chair, with the approval of the Executive Committee, shall appoint a Development Committee Chair. The duties of the Development Committee shall be to raise necessary funds for carrying out Party activities, and to perform such other duties as the Chair and the Executive Committee may direct and as provided for in the current Policies and Procedures Manual.

Section 6 – Audit Committee

The Chair, with the affirmative vote of the Executive Committee, shall appoint an Audit Committee of at least 3 individuals, one of which may be a non-member with professional experience in auditing financial statements. The Committee shall examine the financial statements for the current year and report the findings of the audit with any recommendations to the Executive Committee as provided for in the current Policies and Procedures Manual.

Section 7 - Officer Nominating Committee

A Nominating Committee, of not less than three (3) members, shall be elected by the Executive Committee at least sixty (60) days prior to each odd year caucus. This Committee shall report at least one nominee for each office to be published with the notice of the caucus at which the election is to be held. After such report, nominations from the floor shall be allowed. Nominees for any officer position shall be current members at the time of nomination as provided for in the current Policies and Procedures Manual.

Section 8 - Delegate Nominating Committee

A nominating committee, of not less than three (3) members, shall be nominated by the Chair and confirmed by the Executive Committee for the purpose of nominating Members in Good Standing to be delegates and alternates to attend each District Caucus and State Convention. The list of nominee delegates and alternates shall be published and

distributed prior to the call to order of the County Caucus. Nominations may also be made from the floor of the County Caucus as provided for in the current Policies and Procedures Manual.

Section 9 - Other Committees

In addition to the foregoing committees, the Chair, with the consent of the Executive Committee, may establish from time to time, such other special or temporary committees as may be deemed necessary or desirable as provided for in the current Policies and Procedures Manual.

ARTICLE VII - MEETINGS AND CAUCUSES

Section 1 - Annual Caucus

- A. An annual County Caucus shall be held prior to April 1, but not less than thirty (30) days prior to the Sixth District Caucus of each year, at which time;
 - 1. Delegates and alternates shall be elected to attend the District Caucus and the State Convention, and,
 - 2. In the odd-numbered years, the election of officers.
 - 3. Elect representatives to the various District committees.
 - 4. If the County Chairman does not call the County Caucus at least thirty (30) days before the date set for the District Caucus, the District Chairman shall call the County Caucus for County in the manner outlined in this section.
- B. The annual county caucus shall be called and notice of time and place of such shall be advertised in at least two separate issues of the official county newspaper as designated by the Ozaukee County Board or upon at least eight (8) days prior notification by written or printed notice to each member, at his or her last known address.
- C. The County Chair shall notify the delegates and alternates of the time place of the district caucus and the state convention.
- D. A quorum for a meeting or caucus of this organization shall be a number equal to twenty-five per cent (25%) of the number of authorized delegates of Ozaukee County to the last preceding State Convention, and in no instance less than twenty (20) members.
- E. Where more than one candidate is nominated for an office, election shall be by written ballot. A majority of the votes cast shall elect. Where there is only one candidate for an office, election may be by

voice vote.

- F. Additional Caucus policies and procedures as provided for in the current Policies and Procedures Manual.

Section 2 – Voting

- A. Only Active Members in Good Standing for this membership year, certified by the Second Vice-Chair, shall vote at a general meeting or caucus provided;
 - 1. An Active Member if not a member in the prior membership year, must have paid current dues at least sixty (60) days prior to the meeting or caucus.
 - 2. An Active Member who was an Active Member in the prior membership year paying current dues, is not subject to the sixty (60) day prior pay requirement.
- B. If any question arises as to the status of any person attending the Caucus, a decision shall be made by a majority vote of the County Chairman, the First Vice-Chairman, the Secretary and the Treasurer
- C. Voting by proxy shall be prohibited.

ARTICLE VIII - CANDIDATE CERTIFICATION AND ENDORSEMENT

The Executive Committee may publicly certify as to length of party membership, type of membership, membership standing and activities advancing the cause and principles of the Republican Party and/or may endorse candidates for public office in a general election as a Republican or for a non-partisan office.

ARTICLE IX – AMENDMENTS, BY-LAWS POLICIES and PROCEDURES MANUAL

Section 1 – Constitutional Amendments

Constitutional Amendments to this Constitution may be made after approval of the State Executive Committee by a two-thirds (2/3) vote at a duly called county caucus where the call and notice states such purpose.

Section 2 - By-Laws

By-Laws may be adopted or revised by a majority vote at a duly called county caucus where the call and notice states such purpose.

Section 3 - Policies and Procedures Manual

The Policies and Procedure Manual may be adopted or revised by a 2/3 vote of the current members of the Executive Committee of the Republican Party of Ozaukee County.

- A. This Manual shall be a complement to this Constitution and any conflict or ambiguity between this Manual and this Constitution, the Constitution of the Republican Party of Ozaukee County shall prevail.
- B. This manual shall include definitions, operating policies and procedures that the Executive Committee determines are needed to implement the provisions of this Constitution and ensure the timely, consistent and efficient function of the party.

ARTICLE X - CONFLICT OR AMBIGUITY

In the event of any conflict or ambiguity of this Constitution, By-Laws and/or Policies and Procedures Manual adopted, the Constitution of the Republican Party of Wisconsin shall prevail.

ARTICLE XI - PARLIAMENTARY AUTHORITY

"Robert's Rules of Order, Newly Revised" shall govern all proceedings except where inconsistent with the Constitution and By-Laws of this organization.